

KAPAKLI MUNICIPALITY

EARTHQUAKE PROTOCOL

RESCUE NET PROJECT ERASMUS+ KA210-ADU

1. PURPOSE AND SCOPE

This protocol has been prepared in order to minimize the loss of life and property during an earthquake that may occur within the borders of Kapakli Municipality, Accelerate search and rescue processes and ensure the continuity of public services. Upon receipt of earthquake news, all units act according to this protocol, regardless of its severity.

PHASE 1: PREPARATORY AND PREVENTIVE ACTIONS (BLUE LEVEL)

Trigger: Routine carried out by the Directorate of disaster affairs of preparation and training sessions.

The level of work	Responsible for Unit / Organization	Trigger / time	Of planned activities	Execution method
Level 1	Directorate of Disaster Affairs and Risk Management	Continuous Routine /	- Crisis management center of the technical infrastructure and warehouse inventory control, - Materials include the provision of disaster response.	Corporate e-mail / Physical Control
Level 2	Directorate of Zoning and Urban Planning	Annual planning	-Risk decisions of monitors keeps an inventory of the building stock and empowerment.	Official correspondence / database
Level 3	Directorate of Disaster Affairs and Risk Management	Periodic	Staff and volunteer training (drills) organizes.	Training Announcement / SMS

STAGE 2: DUE DILIGENCE AND INSTANT RESPONSE (RED LEVEL)

Trigger: seismic activity (earthquakes) feeling, or AFAD over the official statement from the earthquake.

The level of work	Responsible for Unit / Organization	Trigger / time	Of planned activities	Execution method
Level 1	Of the Crisis Center Chairman	Earthquake + 5 minutes	For the city, "state of disaster" declares the crisis center activemakes.	Radio / phone / SMS
Level 2	Operations Chief Disaster	Earthquake + 10 Minutes	The director of the unit, establishing action plans first receives the information and damage initiates	Radio / WhatsApp Group
Level 3	Municipality Police Directorate	Earthquake + 15 minutes	Ensures the safety of the town hall, the layout provides a gathering areas.	Radio / Megaphone

STAGE 3: OPERATIONS AND LOGISTICS MANAGEMENT (EMERGENCY PHASE)

Trigger: under debris damage assessment reports and notifications

The level of work	Responsible for Unit / Organization	Trigger / time	Of planned activities	Execution method
Level 1	Science affairs Directorate.	Of intervention in the process	Opens the main roads, the excavators to the site for removal of debris is dispatched.	Radio / Field Coordinator
Level 2	Support Services Directorate.	The intervention process	Of the installation, Generator, controls, and fuel to power vehicles in the field line provides	Telephone / Field Supply
level 3	Social Affairs Directorate	The intervention process	Field kitchens (kitchen) establishes; manages the distribution of Housing and food.	Social media / SMS
Level 4,	The Directorate of Health Affairs	The intervention process	Treats for injured stray animals, provides referral to temporary shelters.	Field Team

STAGE 4: OPTIMIZATION AND EVALUATION (NORMALIZATION)

Trigger: Debris removal is vital to the completion of the work, the risk of the end.

The level of work	Responsible for Unit / Organization	Trigger / time	Of planned activities	Execution method
Level 1	Directorate of Zoning and Urban Planning	Post-disaster + 48 hours,	The security status of the structure (damage assessment) sharpens and reports.	Technical Report / On-Site Inspection
Level 2	Directorate of Cleaning Services	The healing process	After removal of debris executes hygiene and disinfection activities.	Vehicle propulsion the plan
Level 3	The Directorate of press and publication,	The end of the process	Transmits the correct information to the public, normalization makes the announcements.	Social Media / Announce

In cases where operational capacity proves insufficient, the Disaster Operations Chief requests additional external support from AFAD and surrounding municipalities with the approval of the Mayor.